

79TH ORDNANCE BATTALION (EOD)
 COMMAND INSPECTION CHECKLIST
 NONCOMMISSIONED OFFICER DEVELOPMENT PROGRAM
 Revised 25 Aug 00

UNIT INSPECTED: _____ SECTION _____
 INSPECTED: _____

DATE: _____ INSPECTOR: _____

| | GO | NO |
|-----------|----|----|
| <u>GO</u> | | |

1. Does the unit have the following publications on hand?

- | | | |
|---------------------------------------|-------|-------|
| a. AR 600-8-19, dtd 1 Nov 91 _____ | _____ | _____ |
| b. AR 350-17, dtd 31 May 91 | _____ | _____ |
| c. 52d Ord Group OI 350-3, 08 Oct 97 | _____ | _____ |
| d. 79th Suppl to OI 350-3, dtd Jun 99 | _____ | _____ |
| e. DA PAM 600-25, dtd 30 Apr 87 | _____ | _____ |
| e. DA PAM 623-205, dtd 29 Jan 88 | _____ | _____ |
| f. TC 22-6, dtd Nov 90 | _____ | _____ |
| g. PERSONNEL EVALUATION UPDATE (6) | _____ | _____ |

2. Does the unit publish order of merit lists for NCOES schools and provide them to Bn CSM monthly?

79th Ord Bn (EOD) Suppl 1, para 7,
to 52nd Ord Grp OI 350-3

| | | |
|--|-------|-------|
| | _____ | _____ |
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3. Does each soldier have his/her job description in writing and have they been counseled on their duty requirements?**

AR 623-205, para 3-6a, and 79th Ord
Bn (EOD) Suppl 1, para 7
to 52d Ord Grp OI 350-3.

| | | |
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| | _____ | _____ |
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4. Are all soldiers in command counseled at least quarterly?**

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AR 623-205, para 3-6a

- a. E-4 and below on DA Form 4856
- b. E-5 and above on DA Form 2166-7-1
w/2166-7 shell?

5. Does each NCO have a copy
of DA PAM 600-25?

52d Ord Group OI 350-3, para 5.d,
dated 8 Oct 97

6. Are soldiers not selected for
promotion to SGT/SSG counseled
after the board Proceedings?**
AR 600-8-19, section VI 3-18-3 (I)

7. Are soldiers in the primary zone of
promotion to SGT/SSG counseled if not
recommended to appear before a
promotion board?**

8. Were all deficiencies corrected from last
inspection?**

** Denotes critical area- a no go in one of these areas
results
in an overall unsatisfactory rating.

OVERALL RATING: UNSATISFACTORY SATISFACTORY COMMENDABLE

COMMENTS: _____

